

RICHMOND-CAROLINA FIRE DISTRICT

H. L. Arnold Fire & Safety Complex
208 Richmond Townhouse Road, Carolina, Rhode Island 02812
Phone: (401) 213-6595 Fax: (401) 213-6495 TTY: 1-800-745-5555

Annual Meeting
Monday, June 2, 2025 at 7:00 pm

Agenda

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG

C ROLL CALL

D DETERMINATION OF A PRESENCE OF A QUORUM

E ANNUAL REPORT OF THE CHAIRMAN

This item is a status report for information only. No vote will take place on any matter raised in the report unless that matter is specifically listed below.

F NOMINATION AND ELECTION OF CANDIDATES TO FILL VACANT POSITIONS

1. First Deputy Chief – Seth Barber – 3 year (2025 – 2028)
2. Member at Large – Michael Vona – 3 year (2025 – 2028)

G OATHS OF OFFICE BY NEWLY ELECTED OFFICIALS

H APPROVAL OF TREASURER'S REPORT

1. Treasurer's Report for Fiscal Year ending

I APPROVAL OF BUDGET

1. Consideration and Adoption of Budget for Fiscal Year 2025 – 2026

J APPROVAL OF TAX RESOLUTION

1. Vote to provide for the Assessment of Property and Collection of Taxes

K OTHER BUSINESS

In Accordance with RI Gen. Laws § 42-46-6 (b) the Board of Directors may Review, Discuss and/or take Action on the following items:

L ADJOURNMENT

Pursuant to RI Gen. Laws § 42-46-6(c) Notice of this meeting was posted on the Secretary of State's website, Richmond Town Hall, Richmond-Carolina Fire District Station 1, and Richmond-Caroline Fire District Website on Tuesday, May 20, 2025.

Mathew Fortin
District Clerk

The public is welcome to any open meeting of the Board of Directors. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Richmond Caroline Fire District Clerk's Office at least three (3) business days prior to the meeting at (401) 213-6595.

"In accordance with Federal law and U.S. Department of Agriculture policy, the Town of Richmond is prohibited from discrimination based on race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice), or (202) 720-6382 (TDD)." For those people needing auxiliary aid please call 711 for assistance.

RICHMOND-CAROLINA FIRE DISTRICT- FY26 OPERATING BUDGET

Expenses	FY23 Budget	FY23 Actuals	FY24 Budget	FY24 Actuals	FY25 Budget	FY25 Actuals (Thru 12/31/24)	FY26 Proposed Budget	Budget change
100 · Electricity	\$ 12,877	\$ 16,631	\$ 17,045	\$ 13,356	\$ 14,007	\$ 7,919	\$ 15,053	\$ 1,046
110 · Telephone/Cell Phones	\$ 7,291	\$ 6,913	\$ 7,300	\$ 6,442	\$ 6,637	\$ 4,076	\$ 7,085	\$ 448
111 · Internet/Cable	\$ 3,437	\$ 3,730	\$ 3,462	\$ 4,483	\$ 5,184	\$ 2,602	\$ 5,841	\$ 657
120 · Heat	\$ 16,800	\$ 18,846	\$ 16,800	\$ 29,521	\$ 18,800	\$ 9,104	\$ 21,200	\$ 2,400
130 · Insurance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
130-01 · Property & Casualty Insurance	\$ 30,500	\$ 22,864	\$ 31,200	\$ 39,043	\$ 49,268	\$ 24,793	\$ 53,799	\$ 4,530
130-02 · Workers' Comp Insurance	\$ 750	\$ -	\$ 850	\$ 1,593	\$ 891	\$ 1,028	\$ 891	\$ -
130-03 · Accident & Sickness Insurance	\$ 18,500	\$ 17,898	\$ 17,898	\$ 3,857	\$ 17,898	\$ -	\$ 17,898	\$ -
130-04 · Auto Insurance	\$ 18,500	\$ 24,215	\$ 17,800	\$ -	\$ -	\$ -	\$ -	\$ -
Total 130 · Insurance Expenses	\$ 68,250	\$ 64,977	\$ 67,748	\$ 44,492	\$ 68,057	\$ 25,821	\$ 72,588	\$ 4,530
140 · Truck Fuel	\$ 9,600	\$ 16,315	\$ 17,500	\$ 6,578	\$ 17,500	\$ 4,942	\$ 17,500	\$ -
150 · Building Maintenance	\$ 7,000	\$ 22,889	\$ 7,000	\$ 23,131	\$ 9,500	\$ 14,089	\$ 12,000	\$ 2,500
150-01 · Janitorial	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200	\$ 2,400	\$ 5,200	\$ -
150-02 · Dumpster	\$ 2,412	\$ 2,708	\$ 2,536	\$ 2,541	\$ 2,536	\$ 1,272	\$ 2,536	\$ -
150-03 · Supplies	\$ 2,500	\$ 745	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total 150 · Building Maintenance	\$ 17,112	\$ 31,642	\$ 17,236	\$ 30,873	\$ 17,236	\$ 17,761	\$ 19,736	\$ 2,500
154 · Building Fire Supression	\$ 2,200	\$ 2,264	\$ 2,200	\$ 1,332	\$ 2,263	\$ 480	\$ 2,263	\$ -
155 · Dispatch	\$ 18,000	\$ 19,029	\$ 18,000	\$ 16,749	\$ 17,496	\$ 8,235	\$ 19,966	\$ 2,470
160 · Fire Equipment	\$ 50,000	\$ 47,596	\$ 50,000	\$ 67,282	\$ 55,000	\$ 46,056	\$ 55,000	\$ -
190 Fire Training	\$ 5,500	\$ 12,564	\$ 5,500	\$ 4,917	\$ 5,500	\$ 2,178	\$ 5,500	\$ -
200 · Fire Prevention	\$ 1,800	\$ -	\$ 1,800	\$ 3,028	\$ 1,800	\$ -	\$ 1,500	\$ (300)
210 · Communication Equip. Purchase	\$ 12,000	\$ 129	\$ 12,000	\$ 8,060	\$ 12,000	\$ 71	\$ 12,000	\$ -
211 Communication- Fire Alarm	\$ 3,100	\$ -	\$ 3,100	\$ 3,908	\$ 2,200	\$ -	\$ 2,200	\$ -
215 · Computers	\$ 5,000	\$ 4,318	\$ 17,000	\$ 1,384	\$ 17,524	\$ 13,231	\$ 12,119	\$ (5,405)
220 · Truck Maintenance	\$ 35,000	\$ 15,480	\$ 35,000	\$ 38,349	\$ 35,000	\$ 31,380	\$ 38,000	\$ 3,000
260 · District Operations & Admin	\$ 1,500	\$ 17,087	\$ 1,500	\$ 2,263	\$ 1,500	\$ 1,434	\$ 2,418	\$ 918
260-02 · Attorney Fees	\$ 1,000	\$ 2,325	\$ 1,000	\$ 330	\$ 1,000	\$ -	\$ 1,000	\$ -
260-03 · Auditor Fees	\$ 10,250	\$ 10,250	\$ 10,500	\$ 10,500	\$ 10,750	\$ 10,750	\$ 11,250	\$ 500
260-04 · Tax Collection Expenses	\$ 5,782	\$ 5,597	\$ 7,391	\$ 7,268	\$ 7,572	\$ 7,480	\$ 7,572	\$ -
260-05 · Payroll Services	\$ 2,358	\$ 1,596	\$ 2,536	\$ 1,325	\$ 2,263	\$ 3,354	\$ 2,263	\$ -
Total 260 · District Operations & Admin	\$ 20,890	\$ 36,856	\$ 22,927	\$ 21,686	\$ 23,085	\$ 23,019	\$ 24,503	\$ 1,418
261 Tax Sale Expenses	\$ 500	\$ 6,140	\$ 500	\$ 20,424	\$ 500	\$ -	\$ 500	\$ -
275 · Smoke & Plan Review Expenses	\$ -	\$ 3,363	\$ -	\$ 12,868	\$ -	\$ 688	\$ -	\$ -
280 EMS Equipment & Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
340 · Personnel Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
340-01 · Stipends	\$ 88,000	\$ 82,367	\$ 98,000	\$ 97,789	\$ 98,000	\$ 56,370	\$ 80,000	\$ (18,000)
340-02 · Per Diem Pay	\$ 4,320	\$ 7,840	\$ 4,320	\$ 37,388	\$ 4,320	\$ 11,618	\$ 4,320	\$ -
340-03 VMO Full-Time Employee	\$ 44,720	\$ 53,710	\$ 49,920	\$ 12,480	\$ 49,920	\$ 12,898	\$ 56,160	\$ 6,240
340-04 Payroll Taxes	\$ 14,503	\$ 12,676	\$ 15,863	\$ 6,318	\$ 16,042	\$ 8,105	\$ 14,810	\$ (1,232)
340-05 VMO Full-Time Employee Benefits	\$ 16,180	\$ 13,950	\$ 20,924	\$ 8,872	\$ 20,924	\$ 11,490	\$ 53,473	\$ 32,548
Total 340 · Personnel Expense	\$ 167,723	\$ 170,542	\$ 189,027	\$ 162,846	\$ 189,206	\$ 100,480	\$ 208,763	\$ 19,557
350 · Member Incentive	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
350-01 · Call Pay	\$ 25,000	\$ 24,457	\$ 25,000	\$ 24,462	\$ 27,000	\$ 25,011	\$ 25,000	\$ (2,000)
Total 350 · Member Incentive	\$ 30,000	\$ 24,457	\$ 25,000	\$ 24,462	\$ 27,000	\$ 25,011	\$ 25,000	\$ (2,000)
355 · Membership Subscriptions	\$ 250	\$ 1,554	\$ 250	\$ 729	\$ 250	\$ -	\$ 750	\$ 500
360 · Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
360-01 · Chief's Truck Loan	\$ 7,224	\$ 7,224	\$ 7,224	\$ 7,224	\$ 7,224	\$ 3,612	\$ 3,010	\$ (4,214)
360-02 · Truck Debt Expense (SMEAL)	\$ 51,557	\$ 51,557	\$ 51,557	\$ 53,907	\$ 51,557	\$ 53,907	\$ 53,907	\$ 2,350
360-04 SCBAs Lease	\$ 21,946	\$ 21,946	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
360-05 Station 61 Loan	\$ 66,121	\$ 66,121	\$ 66,121	\$ 66,121	\$ 66,121	\$ -	\$ 66,121	\$ -
360-08 Tonye Pumper	\$ 47,750	\$ 47,750	\$ 47,750	\$ 47,750	\$ 47,750	\$ -	\$ 47,750	\$ -
360-09 Ford Brush Truck	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,846	\$ 22,846
Total 360 · Debt Services	\$ 194,598	\$ 194,598	\$ 172,652	\$ 175,002	\$ 172,652	\$ 57,519	\$ 193,634	\$ 20,982
400 · Capital Improvements Expense	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 5,000	\$ (10,000)
400-01 Truck Fund Reserve	\$ 5,000	\$ 17,800	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -
400-07 Tax Software (Vision 2.0)	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ (15,000)
Total 400 · Capital Improvements Expense	\$ 20,000	\$ 17,800	\$ 35,000	\$ 15,000	\$ 35,000	\$ 15,000	\$ 10,000	\$ (25,000)
	\$ -	\$ -	\$ -	\$ (170)	\$ -	\$ 341	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expense	\$ 701,928	\$ 715,741	\$ 737,048	\$ 713,600	\$ 743,898	\$ 395,911	\$ 770,701	\$ 26,803

Revenue

	<u>FY23 Proposed</u>					<u>FY25 Actuals</u>	<u>FY26 Proposed</u>	
	<u>Budget</u>	<u>FY23 Actuals</u>	<u>FY24 Budget</u>	<u>FY24 Actuals</u>	<u>FY25 Budget</u>	<u>(Thru 12/31/24)</u>	<u>Budget</u>	
4000 · Fire Tax Income- Current Year	\$ 669,828	\$ 653,447	\$ 704,948	\$ 796,733	\$ 711,798	\$ 588,070	\$ 738,601	\$ 26,803
4000-01 · Penalty Paid	\$ 5,000	\$ 7,803	\$ 5,000	\$ 22,184	\$ 5,000	\$ 4,964	\$ 5,000	\$ -
4001 · Fire Tax Income- Prior Years	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -
Total 4000 · Fire Tax Income	\$ 699,828	\$ 661,251	\$ 734,948	\$ 818,918	\$ 741,798	\$ 593,034	\$ 768,601	\$ 26,803
4010 Smoke & Plan Review Income	\$ 2,100	\$ 2,747	\$ 2,100	\$ 2,911	\$ 2,100	\$ 7,453	\$ 2,100	\$ -
4020 · Hall Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4030 Tax Sale Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4050 Soda Machine	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4070 Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4075 Interest Income	\$ -	\$ 3	\$ -	\$ 1	\$ -	\$ 0	\$ -	\$ -
4080 Miscellaneous Income	\$ -	\$ 1,320	\$ -	\$ 2,024	\$ -	\$ 2,650	\$ -	\$ -
4090 Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4095 Sale of Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 701,928	\$ 665,321	\$ 737,048	\$ 823,854	\$ 743,898	\$ 603,136	\$ 770,701	\$ 26,803

RICHMOND-CAROLINA FIRE DISTRICT

TAX RESOLUTION FOR FISCAL YEAR 2025-2026

BE IT RESOLVED: That the electors of the Richmond-Carolina Fire District, in an annual financial meeting legally assembled on the 2nd day of June 2025, hereby order the assessment and collection of a tax on the ratable real estate and tangible personal property of said District, for the fiscal year beginning on July 1, 2025 and ending on June 30, 2026, in the sum of not less than \$715,759 and not more than \$805,759.

Said tax is to be for maintenance and support of the fire department; purchase or lease of equipment; improvement of any property belonging to the District; payment of interest and indebtedness in whole or in part of the District; creations of a reserve fund for the future maintenance and replacement of property and apparatus; compensation to those persons employed by the District; and for other purposes authorized by law.

The Tax Collector shall, after receipt of the list of assessment of the Town of Richmond and assessment of any additional property omitted or exempted from the town's tax roll, produce a tax bill based on the budget approved by the electors of the Richmond-Carolina Fire District.

Said tax shall be due and payable on and between the first day of August 2025 and the last day of September 2025. Interest at the rate of twelve (12) percent per annum shall be charged and collected upon all overdue charges and assessments from the date they become payable until paid.

BE IT FURTHER RESOLVED: That the Tax Collector shall collect and pay the taxes to the District Treasurer as they are collected.